



JOB VACANCY

IT Software Release and Change Manager

Monthly Salary: \$6,000
Salary Group: B22
Class Number: 0255
Position Number: 7058

Job Posting Number: 1277
Opening Date: 09/10/2020
Closing Date: Open Until Filled
Number of Openings: 1

General Description

The Information Systems Division at ERS is seeking a Systems Analyst to perform highly complex change management and software release work. Work involves managing the changes associated with software releases and IT infrastructure modifications in the agency. Work is performed under the direction of the Assistant Director, with considerable latitude for the use of initiative and independent judgment.

Essential Functions:

- Manages infrastructure change activities, including managing change conflicts, negotiating change windows, scheduling events, informing business partners, and tracking changes during events.
- Works interactively with the DevOps teams on code reviews and code migrations, and ensures proper release instructions for turnover to the DBA staff.
- Conducts PeopleSoft software change reviews and manages software releases using Phire Architect
- Assists in the management of tools to support change, infrastructure and configuration management.
- Conducts Infrastructure Change Control Board and software release meetings.
- Organizes configuration management documents required for audits and staff meetings
- Tracks change policy compliance and works to improve policy adherence.
- Improves change and release management success through training, tool modification and process improvements.
- Trains and coaches DevOps teams on release changes when performance and instructions are not optimal, and trains teams to transfer their own code.
- Trains backup staff to perform tasks when the primary change manager is away.
- Performs on-call and scheduled after hours work as required.

Required Minimum Qualifications: Your application for employment must reflect how you meet each of the following minimum qualifications:

- 1) Graduation from an accredited four-year college or university with major course work in data processing, computer science, computer information systems, management information systems or a related field. Each year of related experience may be substituted for one year (30 semester hours) of required college credit.
- 2) One (1) year experience as a software release manager.
- 3) One (1) year experience as an IT Infrastructure Change Manager.

An Equal Opportunity Employer

Preferred Qualifications: Your application for employment should reflect how you meet the following preferred qualifications:

- 4) One year (1) experience using a software release manager tool, such as Phire Architect or Azure TFS.
- 5) Work experience in a DevOps environment.
- 6) ITIL Foundation Certification

Other Information: Work is performed in an office environment. ERS will conduct a TXDPS and an FBI criminal history check on all new hires. For more information about this policy inquires can be made to employment@ers.state.tx.us.

PLEASE NOTE: All applications must contain complete job histories, which includes job title, dates of employment, name of employer, supervisor's name and phone number and a description of duties performed. If this information is not submitted, your application may be rejected because it is incomplete. Resumes do not take the place of this required information.

Military Occupational Specialty Codes:

Veterans, Reservists or Guardsmen with experience in the Military Occupational Specialty (http://www.hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC_InformationTechnology.pdf) along with the minimum qualifications listed above may meet the minimum requirements and are highly encouraged to apply. Please contact Human Resources at employment@ers.texas.gov with questions or for additional information.

How to Apply: Submit a State of Texas Application for Employment with an ERS Qualifications Form & other required materials, if any, to the ERS, Human Resources Office by 5 p.m. CST on the closing date. Resumes will be accepted only as supplements to an application. Please contact a Human Resources representative if you need assistance or require accommodation during the application process.

Email: Employment@ers.state.tx.us
Fax: (512) 867-3161

Web: www.ers.state.tx.us
Relay Texas TDD: (800) 735-2989