

Location

Washington, D.C.

Organization

Congressman Tony Gonzales (R-TX-23)

Position

Press Secretary/ Press Assistant

Job Description

The Office of Congressman Tony Gonzales seeks a Press Secretary or Press Assistant in his Washington, D.C. office (title and pay commensurate with experience).

Applicants must have exceptional writing skills, attention to detail, and an ability to manage competing demands and deadlines.

Responsibilities include but are not limited to:

- Managing the Congressman's digital media
- Coordinating the creation of print and digital advertisements
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- Creating and posting social media posts
- Producing graphics and editing photos and videos
- Drafting press releases and weekly newsletters
- Compiling daily press clips
- Managing the member's website

Candidates with Texas ties are preferred.

To Apply: Interested candidates should apply by sending resume to "housegopemployment@gmail.com" with "Press Application" in the subject line."

This is not an entry-level position; at least 1-2 years of full-time, post-graduation professional experience in press and digital communications or a related field is required (internships do not count toward this requirement).

