

Austin, TX

Organization

Central Texas Democrats PAC

Position

Organizer

Job Description

Location: Central Texas region (Hays, Travis, or Williamson County preferred)

Salary range: \$4,500 per month

Application deadline: Applications are accepted and considered on a rolling basis.

Summary of Position:

A new organization, Central Texas Democrats PAC, is seeking field organizers to join our team. This role will be a key part of our organizing program, working to execute a successful volunteer voter contact and turnout program. The organizer will be responsible for recruiting and training volunteers to contact voters and help Central Texas Democrats PAC contact enough voters to increase turnout in the 2024 general election.

This is a field organizer position, so the majority of the work will be direct voter contact and working with volunteers. The day-to-day work in this role will include making phone calls to volunteers, leading voter contact trainings, and knocking on doors. The ideal candidate has previous organizing experience in Texas, strong time management and writing skills, an ability to meet tight deadlines with little oversight from management, an eagerness to learn, and a commitment to turning Texas Blue. Other important skills are attention to detail, providing quality training, being a team player, and an ability to work closely with senior management and political stakeholders.

Duties and Responsibilities:

Direct voter contact, including block walking, phone banking, and texting voters

Recruit volunteers over the phone

Train and manage volunteers in direct voter contact

Develop and retain relationships with volunteers

Run additional volunteer recruitment efforts using tools like Spoke and email

Draft training materials for volunteers and partner organizations

Qualifications:

Proficiency in Google Suite tools

Located in the Central Texas region (Hays, Travis, or Williamson County preferred) or willing to relocate to the area

Ability to hold oneself accountable with minimal management and deliver projects on strict deadlines

Willingness to work on projects individually and as a member of a team of people with diverse backgrounds and perspectives

A desire to learn about organizing and Texas politics and be flexible and willing to solve problems creatively

Access to a vehicle or other reliable transportation

Willingness to work during evenings and weekends as needed

Preferred, but not required:

At least one cycle of organizing experience in Texas, preferably at a management level

Proficiency in organizing tools like Spoke and Slack and a good understanding of the organizing tech landscape (canvassing tools, autodialers, texting platforms, etc.)

Fluent in Spanish

To apply:

Please email your resume, a short paragraph about why you're interested in this position, and your city of residence to brendan.cavanagh@ctxdemocrats.com with the subject line "Central Texas Organizer Application."

Central Texas Democrats PAC is an equal opportunity employer. We encourage applications from all qualified individuals without regard to race, color, religion, sex (including pregnancy, childbirth, and related medical conditions), gender, sexual orientation, gender identity or expression, age, national origin, marital status, disability, genetic information, veteran status, or any other status protected under applicable law.